

LIMPSFIELD PARISH COUNCIL
Minutes of the Meeting held on Tuesday, 3 October 2006,
in the Council Offices, Station Road East, Oxted at 7.30 pm

PRESENT: Chairman Mr B Alexander (BA)
Councillors Mr J Davies (JD), Mrs R Harris (RH), Mrs C Heijmer (CH),
Mr D Marnham (DM), Mr J Pannett (JP), Mr C Walker (CW),
Mrs A Williams (AW), Mrs L Wingate (LW)

In attendance: Clerk Mrs G Cannon

1.0 APOLOGIES

There were no apologies for absence.

MINUTES

The minutes of the previous meeting were approved and signed as a true record.

3.0 MATTERS ARISING

Minute 6.0 Chairman's correspondence: CPRE letter. The Clerk raised the query regarding the survival of the county designation Area of Great Landscape Value (AGLV) with Paul Newdick of TDC Forward Planning. Paul has confirmed that the County Council and districts/boroughs with AGLV are commissioning consultants to undertake a landscape assessment. The consultants will also need to consider whether adequate protection could be achieved by way of a criteria based policy if their findings are to be robust. So far, in its Core Strategy TDC has referred to the retention of the AGLV until such time as a landscape assessment has been completed. Members were keen to have some input into the assessment and the Clerk was asked to find out how best to go about this.

Action: Clerk

4.0 PUBLIC SESSION

There were no members of the public present.

5.0 COUNTY & DISTRICT COUNCILLOR REPORTS

District Cllr Colin Walker had nothing to report.

6.0 CHAIRMAN'S REPORT (including correspondence)

The Plumber's Arms Allotment Association invited a representative of the Parish Council to attend a meeting between the PAAA and the Titsey Estate on Friday, 29 September. John Pannett was unable to attend and instructed the Clerk to write offering his apologies and offering to assist in a minor way should discussion between the interested parties fail to resolve matters.

Correspondence:

- **Annual Passenger Transport Assembly** – agenda for meeting on 13 October 2006.
- **SEERA** – partial review of the South East Plan – provision for gypsy and traveller caravan sites. Comments by Friday, 13 October
- **ESPLG** – Chaldon Parish Council will be hosting the next meeting of the East Surrey Parish Liaison Group on Thursday, 23 November in Chaldon Village Hall on Rook Lane. Forward agenda items as soon as possible.
- **Surrey Minerals Plan** – update on progress to date. A final draft plan is being prepared for submission to the Government when there will be a 6 week further consultation.

7.0 PARISH COUNCILLORS' REPORTS

7.1 Planning

Correspondence:

- Letter from Mr & Mrs Parr regarding the 'amended details' to application TA/2006/665 at Oxted Health Centre for the retention of air conditioning equipment to the roof.

Pre-application consultation at 6 Detillens Lane: Jamie Davies to study documents and advise.
Action: JD

Planning Application List No 36 - comments submitted prior to the meeting

No objections

TA/2006/1269 5 TALLY ROAD, LIMPSFIELD CHART
ERECTION OF SINGLE STOREY REAR EXTENSION PROVIDING LINK TO EXISTING OUTBUILDING.

TA/2006/1294/TPO CHAWPIPS, UVEDALE ROAD, LIMPSFIELD
TPO 228 (T) - CROWN LIFT 4 WESTERN RED CEDARS TO 5 METRES.

TA/2006/1320/TCA RAGSTONES, HIGH STREET, LIMPSFIELD
WORKS TO VARIOUS TREES.

Objections

CW declared an interest in the following application although objections were lodged prior to the meeting to meet Planning Department deadlines.

TA/2006/1297 HUTTON MOUNT, BRASSEY ROAD, LIMPSFIELD
ERECTION OF 3-BED DETACHED CHALET STYLE DWELLING WITH DETACHED DOUBLE GARAGE. Reiterate previous objections that the house is cramped on the site and contravenes policies BE1.2 and BE1.3.

TA/2006/1318/TCA LIMPSFIELD HOUSE, HOOKWOOD PARK, LIMPSFIELD REDUCE 1 X CUPRESSUS TO EXISTING HEDGE HEIGHT. FELL 1 X ROBINIA PSEUDO ACACIA. Object to the felling of the robinia in the Conversation Area. Policies BE1.1 and BE1.4 refer.

Planning Application Lists No 37,38,& 39

No objections

TA/2006/1321 LITTLE ESSINGTON, PAINS HILL, LIMPSFIELD
ERECTION OF REAR CONSERVATORY. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED DEVELOPMENT.)

TA/2006/1311 15 GRANVILLE ROAD, LIMPSFIELD
ERECTION OF REAR CONSERVATORY.

TA/2006/1202 ROSE VILLA, WOLFS ROW, LIMPSFIELD
DEMOLITION OF DOUBLE GARAGE. ERECTION OF GARAGE/STORE.

TA/2006/1258 64 STONELEIGH ROAD, LIMPSFIELD CHART
USE OF DETACHED GARAGE FOR DOG GROOMING. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED USE.)

TA/2006/1345 ROSE COTTAGE, RIDLANDS LANE, LIMPSFIELD CHART
ERECTION OF 2-STOREY SIDE EXTENSION.

TA/2006/1372 3 WESTERHAM ROAD, LIMPSFIELD

ERECTION OF SINGLE/2-STOREY REAR EXTENSION WITH BALCONY.

TA/2006/1392 THE OLD LODGE, ITCHINGWOOD COMMON ROAD, LIMPSFIELD

CONVERSION OF GARAGE TO GYM WITH EXTENSION AND ALTERATIONS. (CERTIFICATE OF LAWFULNESS FOR A PROPOSED USE AND DEVELOPMENT). *Suggest permission includes an informative reminding the applicants that it will not be possible to build a replacement garage at a future date.*

TA/2006/1452 OXTED SCHOOL, 33 BLUEHOUSE LANE, OXTED

Construction of a 2 storey building comprising classrooms, special needs teaching area, IT suite and assembly hall; car park extension to provide 66 additional spaces and temporary relocation of two double demountable classroom units during construction and their permanent removal on completion of new building (county determination). *No objection in principle. Request evergreen screening to eastern boundary to mitigate visual intrusion from rows of parked cars and the new two storey building.*

Objections

TA/2006/1004 BRILLS FARM, GRANTS LANE, LIMPSFIELD

USE OF STABLES FOR DIY LIVERY, AND OCCUPANCY OF DWELLING WITHOUT COMPLYING WITH CONDITION 2 OF TA/89/P/717 EQUINE CARE CENTRE RESTRICTION (CERTIFICATE OF LAWFULNESS FOR AN EXISTING USE AND FOR AN EXISTING USE IN BREACH OF A PLANNING CONDITION). Object. Suggest the Planning Department request details of lease agreements / council tax payments for third party/parties involved in order to substantiate claim that the house has been occupied by someone unconnected with the equine centre.

TA/2006/665 OXTED HEALTH CENTRE, 10 GRESHAM ROAD, LIMPSFIELD RETENTION OF EXTERNAL AIR CONDITIONING EQUIPMENT TO ROOF AND ERECTION OF ASSOCIATED PLATFORM. (AMENDED DETAILS). *JD agreed to look into concerns raised by neighbours concerning noise levels.* Post meeting note: JD recommended that approval of the application should be conditional on i) setting a noise level at the adjacent residential properties that can be used as a benchmark for measurement when the plant is in operation; ii) setting a noise level that will not have an impact on the environment; iii) reducing the visual impact of the plant by the erection of screening. The Clerk has written to TDC accordingly.

Planning Refusals

TA/2006/935 Wansbeck, Uvedale Road, Limpsfield

Erection of porch to front elevation with balcony over.

TA/2006/945 3 Westerham Road, Limpsfield

Erection of single/2 storey rear extension with balcony.

Planning Approvals

TA/2006/1083 79 Bluehouse Lane, Limpsfield

Formation of vehicular access incorporating modification to existing driveway.

TA/2006/1085 30 Granville Road, Limpsfield

Demolition of utility/store. Erection of 2-storey side/rear extension with single storey rear extension.

TA/2006/1094 20a Granville Road, Limpsfield

Erection of single storey rear extensions and porch to front elevation.

TA/2006/859 Hare Hill Cottage, Hookwood Park, Limpsfield

Erection of 1.5M high access gate.

TA/2006/927 Claremont Dower, Pollards Wood Hill, Limpsfield

Erection of single storey side extension.

Planning Approvals (cont'd)

TA/2006/961 Timbers, Brassey Road, Limpsfield

Demolition of conservatory. Erection of conservatory to rear elevation.

TA/2006/977 Farthings, Grants Lane, Limpsfield

Formation of pond.

7.2 Highways

Local Committee Meeting held on 29/09/06: RH reported on the recent meeting at which Limpsfield Parish Council put forward a question on the level of service that could now be expected from Surrey Highways following its reorganisation and move to Leatherhead. RH was dissatisfied with the responses given to the six part question which, in summary, mean that in future highway issues must be reported through the relevant County Councillor, although minor defects should continue to be reported via the on-line reporting system. Two other parish councils present at the meeting supported the view that this was far from the level of service expected. It was agreed that the Clerk should raise ongoing highways issues with Nick Skellett.

Action: Clerk

Speeding vehicles entering and leaving Limpsfield village: this issue was raised by three members of the public at the September meeting. The Clerk wrote to Surrey Highways on 13 September 2006 with suggestions made at the meeting. No response has been received. Clerk to pursue with Nick Skellett.

Action: Clerk

Mini roundabout in High Street, Limpsfield: the issue of poor signage was raised with Highways on 13 September 2006. No response has been received. Clerk to pursue with Nick Skellett.

Action: Clerk

Parking restriction signs along Park Road: Surrey Highways has confirmed that it considers the spacing and locations of the time plates to be appropriate.

Other highway matters reported at the September meeting:

- i) Bridleway marker post leaning on B269 Kent Hatch Road – this has now gone.
- ii) Cones littering the verges – Highways has been informed.
- iii) Verge posts leaning in Water Lane ref: 90062667. No feedback.
- iv) Finger post at the junction of the B269 with Brick Kiln Lane ref: 90062670. No feedback.
- v) The reflective bollard at the Grub Street crossing point missing ref: 90062672. No feedback.
- vi) Finger sign at Detillens Lane. Jamie Davies has successfully refurbished the sign.

Decorative tub at traffic light junction with High Street: Surrey Highways has confirmed verbally that permission was given to site the tub at this location. Clerk requested Highways to visit the site to check that the tub was not obstructing sight lines to the pedestrian crossing for eastbound vehicles turning left into the High Street.

7.3 Rights of Way

There was nothing to report.

7.4 Trees & Parish Property

Fence on the village green: after discussing at length whether to carry out much needed repairs to the fence on the green or to remove it, a vote was taken. It was **resolved** by 6 votes to 2 with one abstention to write to David Bell explaining that the Parish Council could not justify the expense of repairing the fence which is decorative rather than functional. It was also agreed to ask David Bell whether the residents of Stanhopes might like to carry out the necessary repairs to the fence or, if not, the Parish Council would make arrangements for its removal.

7.5 Playground Committee

David Gentles of Tandridge Leisure has acknowledged the Parish Council's interest in securing some of the money from the bid to the Lottery Fund for Children's Play being put together by Tandridge District Council and Tandridge Leisure Ltd.

The Rotary Club is in the process of submitting grant applications for other grants.

7.6 Parish Plan Committee

Three quotes have been received to produce the questionnaire in booklet form.

1. Tangent Printers £510.00 (price includes some artwork)
2. Oxted Colour Printers £448.00
3. Young's £338.00

It was agreed to place with business with Young's printers. JP to e-mail artwork direct.

JP asked if Members would distribute the booklets in early November with the help of 14 volunteers. Agreed. Clerk to e-mail distribution list to JP.

Action: JP / Clerk

7.7 Publicity

There was nothing to report.

8.0 FINANCE

8.1 To consider and approve requests for grant funding (deferred from September meeting)

Resolved: under s137 LGA 1972 to donate £200 to Age Concern Oxted & Limpsfield
under s137 LGA 1972 to donate £50 each to The Chart News* & St Peter's News*
under s142 LGA 1972 to donate £100 to Oxted CAB
under s31.1c LGA 1997 to donate £40 to Surrey Crimestoppers

**Cheques to be signed at the November meeting*

A new bid received from the East Surrey Museum was deferred to the November meeting.

8.2 Accounts for Payment

Resolved: to pay the following accounts

• Clerk's salary	£422.92
• Clerk's expenses & broadband (chq 367)	£20.86
• St Peter's Hall Hire (meeting on 1/8/06) (chq 368)	£20.00
• Tangent Printers inkjet cartridges (chq 369)	£54.23
• Old Oxted Landscapers (grass cut 26/9/06) (chq 370)	£50.00
• Age Concern grant (chq 371)	£200.00
• Surrey Crimestoppers (chq 372)	£40.00
• Oxted CAB (chq 373)	£100.00
• EDF energy (DD)	£27.15

9.0 REPORTS FROM REPRESENTATIVES ON OUTSIDE BODIES

9.1 Limpsfield Common Local Committee

An e-mail from David Bell raised the question of the correct title for the Limpsfield Common Committee. Stuart Kirkwood has confirmed that the National Trust is supported by the Limpsfield Common Local Committee (LCLC) whose appointment is confirmed by its South East Regional Committee to whom the LCLC is responsible. For the purposes of the minutes it will now be referred to as the LCLC.

9.1 Limpsfield Common Local Committee (cont'd)

All Members are invited by the Friends of Limpsfield Common to the unveiling of the restored air raid shelter which will be opened by Richard Stilgoe on Tuesday, 31 October at 11 am (rsvp for catering purposes).

Action: All

9.2 Limpsfield in Bloom

The location of the village sign was discussed and 6 members were in favour of siting the sign on the grass bank leading up to St Peter's Church. It was agreed to notify Ann Osborne accordingly.

9.3 Police Community Partnership Group

There was nothing to report.

10.0 ANY OTHER BUSINESS

RH sought and was given approval to spend £50 on the garden next to the Memorial Stores.

CH expressed a vote of thanks to JP for all his work on the preparation of the questionnaire for the Parish Plan.

11.0 DATE OF NEXT MEETING

The next meeting will be held on Tuesday, 5 December 2006.

The meeting closed at 9.35 pm.

Minutes subject to approval at the next meeting